

## TRANSITIONAL ENGLISH – NQF LEVEL 2

**QUALIFICATION SOUGHT:** NCEA LEVEL 2

**PREREQUISITES:** Students must have gained at least 12 credits from Level 1 English. Students who do not meet this minimum requirement should repeat Level 1.

### COURSE DESCRIPTION

#### OUTCOMES

This course is similar in some ways to the standard English course. It is important to note that this course as a whole cannot be endorsed with Merit or Excellence, nor will it allow students to meet all the UE literacy requirements. This course leads on to standard L2 English the following year, which does allow students to access course endorsement and UE literacy.

Students who participate satisfactorily in this course will improve in their ability to:

- Use language competently in a variety of forms;
- Demonstrate the skills needed to successfully enter the workforce;
- Use language confidently in a variety of social and work situations.

#### CONTENT

- **Reading and writing**  
Various types of reading such as novels, short stories, biographies and so on.  
A range of writing activities, including report writing and essays.
- **Listening and Speaking**  
Activities to build confidence in groups, delivering a formal speech, interview skills.
- **Viewing and Presenting:**  
Analysing the nature of business advertising, producing and presenting visual text.

#### ASSESSMENT

Number	Title of Standard	Credits	Assessment Method
The employment project will be assessed against the following L2 work and study skills unit standards.			
US 4253	Demonstrate knowledge of job search skills	3	Internal
US 4252	Produce a targeted resume.	2	Internal
US 10791	Participate in an informal meeting	3	Internal
US 1280	Use graphics in communication	2	Internal
US 1294	Be interviewed in a formal situation	2	Internal
US 3488	Write business correspondence for a workplace	3	Internal
AS 2.5	Construct and deliver a crafted and controlled oral text.	3	Internal
US/ AS	Total credits available	18	Internal

## **FUTURE STUDIES / CAREER OPTIONS**

This course deals with aspects of language which are important in many careers. This course does not allow students to gain all the necessary UE Literacy credits. Details of UE requirements can be found at [www.nzqa.govt.nz](http://www.nzqa.govt.nz) and can be discussed with Mr Shaumann.